

The Rough Notes Company

Community Service Award for 2008

Nomination Form

Deadline: December 31, 2007

Date: _____/_____/_____

I. Nominee Information *(required)*

Nominee: ☐ Broker ☐ Agent ☐ Agency (please indicate one only)

Nominee Name:

(last)

(first)

(middle initial)

(designations - i.e. CIC, CPCU, etc.)

Agency Name:

Agency Address:

(Street or P.O. Box)

(City)

(State)

(ZIP)

Telephone: ()

Fax: ()

E-mail:

II. Community Service (Charity) Information *(required)*

Charity Name:

Charity Address:

(Street or P.O. Box)

(City)

(State)

(ZIP)

Charity Telephone Number: ()

Fax: ()

Charity Contact Person:

(Name & Title)

III. Community Service Project (Charity) Information *(required)*

Please explain why your nominee should be considered for the Community Service Award by providing the following information and documents:

1. Describe in detail your nominee's local, regional or national community service project or initiative, *including* the short-term *and* long-term impact on the specific community. *(Please detail only **one** service project per nominee.)*
2. Attach pertinent documents to support your nominee. This may include, but is not limited to, newspaper articles, citations, brochures, videos, CDs, press releases, testimonials or other information germane to this award.
3. Attach a letter from the community service project (charity) verifying *and* describing the foregoing.
4. Attach your nominee's resume or biographical information.
5. Attach any other pertinent information or documents that will aid in the selection of your nominee.

IV. Nominator Information *(required)*

Name of Nominator:

Agency or Company Name:

Address:

(Street or P.O. Box)

(City)

(State)

(ZIP)

Telephone: ()

Fax: ()

E-mail:

V. Filing Information

1. All nomination forms and supporting documentation must be received at The Rough Notes Company offices by December 31, 2007;
2. Incomplete nomination forms will not be considered;
3. Supporting documentation must accompany the nomination form;
4. All nomination forms and supporting documentation become the exclusive property of *Rough Notes* magazine;
5. No facsimiles or e-mails will be accepted;
6. Detail only one service project per nominee.
7. Send completed nomination form and supporting documents to:

The Rough Notes Company
Attn: Community Service Award
11690 Technology Drive
Carmel, IN 46032-5600